# **View your 1099 Instructions**

## Link to Pension Website:

https://www.midlandnationalpension.com

## Logging In:

1. Click on the 'Login' button located at the bottom of the screen



2. Type in your username and password



#### 3. Click on the 'Sign In' button

	ns.
Sign In	
1 Username	0
Password	Θ
Remember me	
Sign In	

- 4. You may be asked to authenticate in the following situations:
  - a. If you are logging in for the first time
  - b. If you haven't logged into your account for at least 90 days
  - c. If you are logging into your account with a different device

NOTE: Screens below will show an example for each authentication type

#### Google Authenticator:

a. The following screen appears



- b. Go into your Google Authenticator app located on the device you used to register your account
- c. Type in the authentication code displayed in Google Authenticator within the 'Enter Code' field



d. To ensure that you don't receive this message every time you access your account, click on the checkbox under the 'Enter Code' field that displays the following verbiage:

'Do not challenge me on this device for the next 90 days'



e. Click on the 'Verify' button



## SMS Authentication:

a. The following screen appears



b. Click on the 'Send code' button



c. Type in the authentication code you received via the authentication method you selected when you registered your account within the 'Enter Code' field



d. To ensure that you don't receive this message every time you access your account, click on the checkbox under the 'Enter Code' field that displays the following verbiage:

'Do not challenge me on this device for the next 90 days'

Sammons.				
SMS				
SMS Authentication				
(+1 XXX-XXX-3738)				
Enter Code				
Send code				
Do not challenge me on this device for the next 90 days				
Verify				

e. Click on the 'Verify' button

Sammons.
SMS Authentication
(+1 XXX-XXX-3738)
Enter Code
Send code
Do not challenge me on this device for the next 90 days
Verify

## Voice Call Authentication:

a. The following screen appears



b. Click on the 'Call' button

<b>EINANCIAL</b>	
Voice Call Authentication	
(+1 XXX-XXX-3738)	
Enter Code	_
Call	
Do not challenge me on this device for the next 90 days	
Verify	

c. You will receive a call from a phone number based upon the authentication method you selected when you registered your account. Type in the code provided in the phone call within the 'Enter Code' field

Sammons.				
Voice Call Authentication				
(+1 XXX-XXX-3738)				
Enter Code				
Call				
Do not challenge me on this device for the next 90 days				
Verify				

d. To ensure that you don't receive this message every time you access your account, click on the checkbox under the 'Enter Code' field that displays the following verbiage:

'Do not challenge me on this device for the next 90 days'



e. Click on the 'Verify' button



5. The following screen will be displayed:



# Tax Information:

1. Click on the 'Tax Information' link on the top navigation bar



- 2. There are two possible viewing scenarios:
  - a. No 1099 Available
  - b. 1099 Is Available

**NOTE**: 1099's will only be available for years that Midland National has been administering your pension. You will need to contact your previous pension administrator for 1099's outside of those years. Also, if your policy has been inactive with us for more than 13 months, it will not be available on the website for viewing. You will need to contact us regarding information on your inactive policy.

# No 1099 Available

1. If no 1099 for any year is available for your policy, the following screen will be displayed

**Tax Information** 

Attention: Disbursement for this certificate has not started and no 1099 information is available.

2. If your policy is no longer active, the following screen will be displayed



#### 1099 Is Available

1. If a 1099 is available for your policy, the following screen will be displayed

#### **Tax Information**

1099-R forms are available for the following years:

<u>2022</u>
<u>2021</u>

2. Click on the appropriate year to view your 1099 document



1099-R forms are available for the following years:



The number of years displayed on the screen will be dependent on the number of years that pension disbursements have been made and the years that Midland National has been administering your pension.

**NOTE**: 1099's will only be available for years that Midland National has been administering your pension. You will need to contact your previous pension administrator for 1099's outside of those years.

# 3. The 1099 PDF document for that year will be displayed

			CORRECTED (if	checked)				
PAYER'S name, street address, city or town, state or province, country, ZIP or foreign postal code, and telephone no. MIDLAND NATIONAL LIFE INSURANCE COMPANY ONE SAMMONS PLAZA SIOUX FALLS, SD 57193 6053732300		1 Gross distribution 2a Taxable amount	\$1,000 \$1,000	OMB No. 1545-0119 2022 Form 1099-R	Distributions From Pensions Annuities, Retirement or Profit-Sharing Plans, IRAs, Insurance Contracts, etc.			
		2b Taxable amount no determined	t 🗌	Total distribution		Copy B Report this income		
			3 Capital gain (included in box 2a) 4 F		4 Federal income tax withheld		on your federal tax return. If this form	
PAYER'S TIN 11-1111111	-1111111 RECIPIENT'S TIN -11111111 XX-XX-11111		5 Employee contributions/Designated 6		6 Net unrealized appreciation in employer's		shows federal income	
RECIPIENT'S name, street address (including apt. no.), city or town, state or province,		<ul> <li>Roth contributions or insurance premiums</li> </ul>		securities		box 4, attach this		
Country, and 21P or foreign postal code Herman Munster 1313 Mockingbird Lane			7 Distribution code(s) 7	IRA / SEP / SIMPLE	8 Other	%	This information	
			9a Your percentage of total distribution 91		9b Total employee contributions		is being furnished to the	
Mockingbrid Heights,	WA IIII	-	14 State tax withheld	%	15 State/Payer's state no.		IRS. 16 State distribution	
and the state of the state			17 Level to with held	\$20.00	WA/1111111111		\$1,000	
10 Amount allocable to IRR within 11 1: 5 years Roth	at year of desig. contrib.	requirement	17 Local tax withheid		18 Name of locality		19 Local distribution	
Account number (see instructions) 13 Date of payment 2300351111								
Form <b>1099-R</b>		W	ww.irs.gov/Form10	)99R	Department of the Treasu	ury-Internal F	Revenue Service	
PAYER'S name, street address, city or town province, country, ZIP or foreign postal cod MIDLAND NATIONAL LIFE INSI ONE SAMMONS PLAZA	n, state or e, and telephone no. JRANCE COMF	PANY	CORRECTED (if 1 Gross distribution 2a Taxable amount	checked) \$1,000	OMB No. 1545-0119	Distributic Annuities, Profit-Sha	ons From Pensions, Retirement or ring Plans, IRAs,	
SIOUX FALLS, SD 57193 6053732300			\$1,000	Form 1099-R	Insurance	Contracts, etc.		
		2b Taxable amount no determined	t 🗌	Total distribution Co		Copy C For Recipient's		
		3 Capital gain (included in box 2a)		4 Federal income tax withheld		Records		
PAYER'S TIN 11-1111111 RECIPIENT'S name, street address (includ	RECIPIENT'S XX-XX-	TIN 11111 wn, state or province,	5 Employee contributio Roth contributions or premiums	ns/Designated insurance	6 Net unrealized appreciation in securities	employer's		
country, and ZIP or foreign postal code Herman, Munster		7 Distribution code(s)	IRA/SEP/	8 Other	0/	This information is		
1313 Mockingbird Lane			/ 9a Your percentage of	total distribution	9b Total employee contributions	%	<ul> <li>being furnished to the IRS.</li> </ul>	
Mockingbrid Heights, WA 11111		%						
		14 State tax withheld		15 State/Payer's state no.		16 State distribution		
				\$20.00	WA/1111111111		\$1,000	
Les - I I - I - I - Les		A FATOL C	17 Local tax withhold		10 Nama of locality		10 Local distribution	

4. If a 1099 is not yet available for a previous tax year (e.g. 2023 1099's and current year is 2024), the following will be displayed on the screen

## **Tax Information**

1	09	9-R f	forms are available	for	the	following	years:
	•	2023	available on 1/31/2024				
	٠	2022					
	•	<u>2021</u>					

**NOTE**: The specific date of availability may vary from year to year.

# Need Help?

Click on the 'Help' link located in the upper right corner of the home page to get specific instruction on how to make changes or navigate the website.



If you have questions, you can contact us via phone/fax/email. Our contact information is listed below:

Midland National Pension 4225 38<sup>th</sup> Street South, Suite 201 Fargo, ND 58104 Toll-Free Phone: 1-833-496-0546 Fax: 1-701-433-6625 Email: <u>CM-PRT@sfgmembers.com</u> Web Support: <u>CM-PRTWebSupport@sfgmembers.com</u>